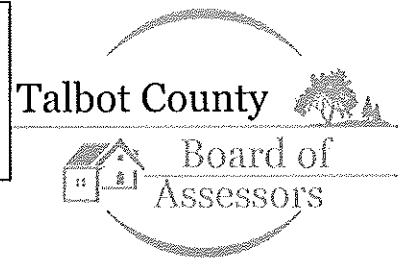


38 South Jefferson Ave.  
PO BOX 337  
Talbotton, GA 31827

Daniel B Coffee, Chairman  
Sandra N. Higginbotham, Member  
Omer L. McCants, Member  
Lauren A. Harbin, Secretary



Board of Assessors  
Called Meeting Minutes  
April 7, 2021

1. The meeting was called to order by Chairman Coffee at 10:04 am via Zoom and live stream on YouTube. A quorum was present via teleconference including the following: Daniel B. Coffee, Sandra N. Higginbotham, Omer L. McCants, and Lauren A. Harbin, Secretary.
2. Chairman Coffee asked for a motion to approve the agenda with the addition of members matters and Chief Appraiser update. Mr. McCants offered the motion, with Vice-Chair Higginbotham seconding the motion. There was no further discussion. The agenda was approved with amendments 2-0-0.
3. New Business
  - A. Mrs. Harbin provided the Board with the fiscal year ending 2022 budget proposal. The line-item budget and the salaries budget were discussed in detail with Mrs. Harbin explaining the requested changes. A motion was made to approve the proposed budget as presented by Mr. McCants and seconded by Vice-Chair Higginbotham. Chairman Coffee indicated that he would forward the proposal with a cover letter to Mrs. Ison the county manager before the end of business April 7, 2021. The motion passed 2-0.
  - B. Mrs. Harbin presented the Board with Homestead Exemption Applications for 2021. Mrs. Harbin recommends all applications for approval. A motion was made by Mr. McCants to approve the presented Homestead Exemption Applications. Vice-Chair Higginbotham seconded the motion. The motion passed 2-0. A listing of the approved application will be made a portion of these minutes.
  - C. Mrs. Harbin presented the Board with the Forest Land Protection Act continuation applications. She recommended approval. Mr. McCants made the motion. Vice-Chair Higginbotham offered the second. There was no further discussion. The motion passed 2-0-0. A listing of the approved applications will be made a portion of these minutes.
  - D. Mrs. Harbin presented the Board with the Conservation use applications, continuations and releases. She recommended approval. Mr. McCants made the motion. Vice-Chair Higginbotham

offered the second. There was no further discussion. The motion passed 2-0-0. A listing of the approved applications will be made a portion of these minutes.

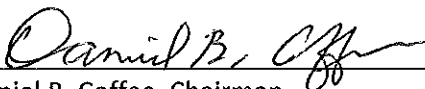
- E. In members matters Chairman Coffee informed the Board that he is now serving on the Retirees Board for state employees and they are represented by Hall, Booth, & Smith. Mr. McCants inquired as to whether there may be a conflict. Chairman Coffee stated that there was not.
- F. In the Chief Appraisers update Mrs. Harbin informed the Board that she had spoken with Kim Oliver from Local Government services at the Department of Revenue. Mrs. Oliver indicated that some of the higher-level courses will be offered in person later this year. Mrs. Harbin also informed the Board that the prerequisite classes for the Appraiser III exam had changed and now require an additional class before you can sit for the exam.

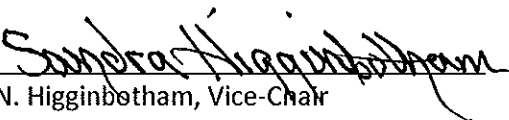
Chairman Coffee inquired about the garbage coding. Mrs. Harbin informed him that the work was almost complete. He asked if the 40 hours that were approved for over time would cover the necessary work. Mrs. Harbin indicated that any work over and above the 40 hours would be completed by her.

- G. The Board and Mrs. Harbin discussed the proposed date of April 21 for the upcoming monthly meeting. Mrs. Harbin indicated that she felt that would be too soon, and she would prefer to meet the first week of May so that the mailing of the Assessment Notices could be approved. The Board agreed on May 5, 2021 at 10:00 am via Zoom.

- H. A motion was made by Mr. McCants to adjourn the meeting at 11:04 am. Vice-Chair Higginbotham seconded the motion. The motion carried 2-0-0.

Submitted by Lauren A. Harbin, Secretary

  
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Daniel B. Coffee, Chairman

  
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Sandra N. Higginbotham, Vice-Chair

\_\_\_\_\_  
Omer L. McCants, Member